



ST CLEMENT OF ROME

ANTHONY SCHIEVEN MEMORIAL WALL

GUIDELINES FOR PURCHASE OF MEMORIAL WALL PLAQUES

GENERAL INFORMATION:

- Memorial Wall Plaques are intended to preserve the memory of deceased people who have at some time lived in the Parish of St Clement of Rome, Bulleen. If someone has never been a Parishioner of the St Clement of Rome Parish they have no entitlement to have a plaque purchased on their behalf.
- No ashes or physical memorabilia will be allowed.
- All plaques are A5 size (210mm by 148mm). The plaques are 1.2mm thick stainless steel with black laser etched writing. *(A sample Memorial Plaque is available in the Church Entry.)*
- The font used on each plaque is ARIAL. Two font sizes are used for the variable lines – 48 for the name and 24 for the descriptive wording. The first and last lines and the line border are “fixed”.

An ORDER FORM and INSTRUCTION FORM are available from the Parish Office.

PLAQUE PLACEMENT

Memorial Plaques will be attached to the Memorial Wall starting from the middle of the top row and moving subsequently/sequentially to the left and right.

Space will be reserved on the Memorial Wall for former Parish Priests and/or ordained clergy who lived in the Parish. Placement of these Memorial Plaques shall be reserved to the discretion of the Parish Priest *of the day*.

FAMILY HISTORY

Family genealogical information will be kept on a database within the Parish Office. Such information can be provided in a hand written or specified electronic format to the Parish Secretary.



If you have any questions please contact the Parish Secretary on 9850 3262, or Members of the Memorial Wall Committee:
John Bruce - 0408 995 040
Mark Gregor - 9850 9249
Rocco Gagliardi – 0413 561 784